



<b>Poste :</b>	<b>Senior Controller / Financial Manager Melspring International B.V.</b>
<b>Ref code :</b>	OLM082
<b>Date of the offer:</b>	March 6th, 2017
<b>Area:</b>	The Netherlands
<b>Duration:</b>	Indefined
<b>Melspring International:</b>	<p>Melspring International BV, located in Velp (The Netherlands), is a financial healthy company and since 1936 worldwide active in fertilizers. Since 2006 Melspring is part of Olmix Group. The group emphasis is in agricultural products supply, with a specific interest in the preparation of Algae and Clays based additives. The company has focused its activity on the development of natural alternatives for nutrition and animal hygiene. Numerous international awards have been received by the company in the course of the development of its export market and a creation of a vast international network. Today Melspring International focuses on providing additives and nutraceutical products destined to farmers for a sustainable agriculture, Feed producers and veterinarians. Melspring offers natural solutions "for a better life" developed based on trace elements, clay and algae and a new vision of the additive based on a revolutionary technology offering strong prospects for environmentally friendly economic developments. The Group's products are primarily intended for Plant Care, Animal Care and Human Care markets.</p>
<b>Job Description:</b>	<p>Reports to: Managing Director and in his absence to the Commercial Director</p> <p><b>Function:</b> Ensures and takes care of an accurate, timely and reliable financial administration, reports, financial statements, budgets and advice, as well as the management and optimization of the required instruments. All in accordance with the relevant laws and regulations, social norms, administrative and organizational requirements. Responsible for the IT organization and optimization for the entire organization.</p> <p><b>Leadership:</b> Managing the employees of the finance department.</p> <p><b>Result areas:</b></p> <p><u>Financial policy</u> - Contributes out of an economic perspective to the (strategic) plans and policies for the company and its subsidiaries. - Analyses and interprets (external) developments, policies, plans, etc., and indicates and informs about the financial impact of actual policy and (future) business. - Determines the optimal choice of policy scenarios.</p> <p><u>Administrative Organization</u> - Is responsible for the smooth development of structures, systems and procedures for administrative processes. Evaluates and provides advice to the management with regard to efficiency and effectiveness of existing processes. He/she ensures compliance with laws and regulations.</p>

#### Accounts and external reporting

- Responsible for the preparation of the consolidated financial statements of the Group and all its subsidiaries. He/she is responsible for assessing the delivered annual results and financial statements of subsidiaries in the Netherlands and abroad.
- Concerned with the establishing of accounting principles and application of the allocations.
- Responsible for the planning and coordination of the annual audit statements by the auditor(s).

#### Planning & Control, internal reports and budgets

- Responsible for the planning, budgeting and reporting processes and proposals to the management team to enhance the effectiveness and efficiency in business.
- He/she sets estimates like cash flow forecasts and capital requirements.
- Coordinates and supports the preparation of budgets, forecasts and multi-year plans.
- Ensures that composed budgets meet the strategic objectives of the organization.
- Follows and analyzes the composed figures compared with the actual figures and advises and supports the management with regard to the possible adaptation options. Provides reports to management and budget holders. Supervises profitability, solvency and liquidity.
- Reports monthly to our head office in accordance reporting structure of the Olmix Group (in English).

#### Controlling Finance Department

- Managing the employees of the finance department. He/she informs employees about the objectives and the results to be achieved.
- He/she is responsible for giving instructions and guidance on procedures and practices.
- He/she ensures that activities are carried out in an efficient and effective manner.
- If necessary follow-up on daily operational activities.
- Deals with questions and requests regarding financial matters.

#### **Contacts:**

##### Internal

- Attending regular management team meetings.
- Presenting the half year reports to the Board of Olmix Group.
- Monthly meetings with the Director and Commercial Director regarding business plans, financial developments and automation.

##### External

- Banks
- Accountants
- Tax office
- ICT service providers
- Legal advisors

##### Function characteristics

- Coordinates delivery of figures of the other (Dutch and foreign) Group companies of Melspring International B.V., minority interests and reviews.
- Is responsible for the consolidated accounts.
- Is responsible for the preparation and supervision of the final assessment by the external auditor.
- Advises the management regarding financial, administrative and organizational decisions.
- Advises in acquisition projects / Leading in financial and legal matters.

<p><b><u>Requirements:</u></b></p>	<p><b><u>Performance Indicators</u></b></p> <ul style="list-style-type: none"> <li>- Well-founded advice and proposals for an optimal realization of objectives.</li> <li>- Efficient, accurate and timely delivery of management information.</li> <li>- Correct and timely external reporting.</li> <li>- Understanding of, responsible for, and possibilities to adapt financial and non-financial performance indicators.</li> <li>- Financial department where effectiveness, efficiency and quality are priorities.</li> <li>- Performing financial process including auditors findings.</li> <li>- Outcomes tax audits.</li> </ul> <p><b><u>Competences</u></b></p> <ul style="list-style-type: none"> <li>- HBO / WO (High Professional Education / Academic level)</li> </ul> <p><b><u>Areas of expertise</u></b></p> <ul style="list-style-type: none"> <li>- Business Economics</li> <li>- Finance / Taxation</li> <li>- Accounting standards</li> <li>- Risk management</li> <li>- Legal Affairs</li> <li>- IT applications (Sage / X3)</li> </ul> <p><b><u>Basic Competencies</u></b></p> <ul style="list-style-type: none"> <li>- Analytical / Decisive / Result Oriented / Environmentally sensitive / Take initiative / Integrity</li> </ul> <p><b><u>Foreign languages</u></b> English, German and French</p>
<p><b><u>How to apply:</u></b></p>	<p>If you think that you and Melspring International will match then send your application (in English and including your CV) to <a href="mailto:staff@melspring.com">staff@melspring.com</a> before March 25th 2017. If you have questions regarding this vacancy then contact Marjolein Posthumus: <a href="mailto:staff@melspring.com">staff@melspring.com</a>/ 026 3842 028.</p>